

Hacienda Lakes Community Development District

707 Orchid Drive, Naples, FL 34102
P. 239-269-1341

**BOARD OF SUPERVISORS
HACIENDA LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Monday, May 16, 2022, 9:00 a.m.
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103

I. Roll Call.

II. Public Comments on Agenda Items.

III. Organizational Matters:

A. Proposed FY 2022-2023 Budget Overview

Exhibit 1

B. **Consideration of Resolution 2022-1:** A Resolution of the Board of Supervisors of Hacienda Lakes Community Development District approving a proposed budget for Fiscal Year 2022-2023 and setting a public hearing date thereon pursuant to Florida Law.

Exhibit 2

IV. Administrative Matters

A. Approval of Minutes of the January 24, 2022 Meeting.

Exhibit 3

V. Business Matters

A. Consideration of the Mattice Business Services Proposal for FY 2022-2023

Exhibit 4

VI. Financial Matters

A. Acceptance of April 2022 Financial Statements

Exhibit 5

Staff Reports.

A. Manager.

- a. Audit Update
- b. Esplanade Lake Turnover Status
- c. Sable Palm Culvert Cleaning Update
- d. Allegro status
- e. Number of Registered Voters

Exhibit 6

B. Legal Counsel.

C. Engineer.

VII. Public Comments.

A. Rattlesnake Hammock/Lord's Way Rd. Link Update – David Torres

VIII. Supervisors' Requests.

IX. Adjournment.

EXHIBIT 1

Hacienda Lakes Community Development District
PRELIMINARY FY 2022-2023 Budget

	Fiscal Year Budget	
REVENUES		
CARRY OVER REVENUE TO EQUALIZE ASSESSMENTS	\$	1,600
ON-ROLL ASSESSMENTS	\$	381,838 923Platted Lots Esplanade, Azure & Sapphire Cove
OFF ROLL DEVELOPER ASSESSMENTS	\$	- Balance of Unplatted Acres AND Azure True Up
INTEREST REVENUE		-
MISCELLANEOUS REVENUE		-
TOTAL REVENUES	\$	383,438
EXPENDITURES		
ADMINISTRATIVE		
BOARD OF SUPERVISORS PAYROLL	\$	4,000 4 meetings @ \$1,000 each
PAYROLL TAXES		714 17.86%
PAYROLL SERVICE FEE		448 11.21%
MANAGEMENT CONSULTING SERVICES		42,000 \$3,500/Month
ASSESSMENT ADMINISTRATION		16,000 Lien Book, MBS Capital, Tax Collector, U.S. Bank, Itech Mailing Services
ASSESSMENT ROLL PREPARATION		3,500 Assessment Roll Preparation for Tax Collector
MISCELLANEOUS		750 Office Supplies, etc.
BANK CHARGES		-
AUDITING		7,000 2019-20 Audit
ACCOUNTING FIRM		9,000 Mattice Business Services - \$500/month
INSURANCE (Liability, Property & Casualty)		6,400 DAO Insurance
LEGAL ADVERTISING		3,000 2 Ads at \$1,250/each and 1 @ \$500/each
REGULATORY AND PERMIT FEES		175 State Filing Fee
LEGAL SERVICES		10,000 Coleman Yovanovich & Koester
ENGINEERING SERVICES - General		10,000 Hole Montes
NEW ASSESSMENT METHODOLOGY		-
WEBSITE HOSTING & ADMINISTRATION		2,500 Required by State Law - VGlobal Contract Price + Quickbooks
MISCELLANEOUS SERVICES		-
TOTAL ADMINISTRATIVE EXPENDITURES	\$	115,488
FIELD OPERATIONS		
FIELD OPERATIONS MANAGEMENT STAFF	\$	-
LANDSCAPING & FIELD MAINTENANCE		92,400 \$7,360 a month
LANDSCAPE REPLACEMENT		25,000 Annual flowers at Monuments + median replacements
LANDSCAPE MULCHING		11,000 Mulching twice a year @ \$5,000 each
IRRIGATION REPAIRS		18,000 Approximately \$1,500/month
SOD REPLACEMENT		8,000 Grass being revived by WLM - For line break repairs, etc.
TREE PRUNING		9,450 189 trees @ \$42.32 each
MASTER PUMP MAINTENANCE		3,600 WLM Estimate - includes diving to clean intake
LAKE BANK MAINTENANCE RESERVE		25,000 Annual Reserve Contribution
ELECTRICITY		15,000 Approximately \$1,000/month
FOUNTAINS		1,500 Fountain Repair and Maintenance
WATER USE MONITORING		3,300 Cardno Entrix @ \$275/month
ENTRY MONUMENTS MAINTENANCE		1,500 Pressure Cleaning, Painting, etc.
HOLIDAY DECORATIONS		6,000 Brennan's Christmas Decorations
WETLAND MONITORING		1,500 Approximatly \$100/month
STREET SWEEPING		600 Twice a year - Construction abating
SFWM D ERP ANNUAL REPORT		1,500 Annual
LAKE TESTING		3,600 Once per year
SABLE PALM CULVERTS CLEANING		7,500 Once per year
LAKE MAINTENANCE		33,500 \$2,436 per month for 12 lakes + \$2,500 for Saph Cov
TOTAL FIELD OPERATIONS EXPENDITURES	\$	267,950
TOTAL EXPENDITURES	\$	383,438

Hacienda Lakes Community Development District
Debt Service Fund - Series 2014 Bonds
FY 2022-2023 Adopted Budget

REVENUE (1)

Balance in Account (November 2, 2022 - Estimate)	\$ 74,255.63
Assessment Off-Roll	\$ 4,559.72
Assessment On-Roll	\$ 788,788.38
Discounts	\$ -
Total Revenue	\$ 867,603.73

EXPENDITURES

INTEREST EXPENSE	
May 1, 2023	\$ 288,631.25
November 1, 2023	\$ 282,381.25
 PRINCIPAL	
May 1, 2023	\$ 200,000.00
Total Expenditures	\$ 771,012.50
 Excess Revenues over Expenditures	 \$ 96,591.23

Allocation of Maximum Annual Debt Service

Single Family Land Use	Units	Net Assessment	
		Per Unit	Total
42'	138	\$ 1,664.79	\$ 229,741.02
52'	170	\$ 1,872.05	\$ 318,248.50
62'	118	\$ 2,079.31	\$ 245,358.58
Total FY 2015-2016	426		\$ 793,348.10

On Roll Assessments

Single Family Land Use	Units	Net Assessment	
		Per Unit	Total
42'	138	\$ 1,664.79	\$ 229,741.02
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62'	96	\$ 2,079.31	\$ 199,613.76
Total FY 2020-2021	426		\$ 788,788.38

Off Roll Assessments

Single Family Land Use	Units	Net Assessment	
		Per Unit	Total
Developer Annual True Up Payment			\$ 4,559.72
Total FY 2020-2021			\$ 4,559.72

Total \$ 793,348.10

Hacienda Lakes Community Development District
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FY 2022-2023 Adopted Budget

REVENUE (1)

Balance in Account (November 2, 2021 - Estimate)	\$ 33,167.78
Assessment Off-Roll	\$ 11,167.34
Assessment On-Roll	\$ 591,113.57
Discounts	\$ -
Total Revenue	\$ 635,448.69

EXPENDITURES

INTEREST EXPENSE	
May 1, 2023	\$ 195,840.63
November 1, 2023	\$ 191,771.88
PRINCIPAL	
May 1, 2023	\$ 210,000.00
Total Expenditures	\$ 597,612.51

Excess Revenues over Expenditures \$ 37,836.18

Allocation of Maximum Annual Debt Service

Single Family Land Use	Units	Net Assessment	
		Per Unit	Total
52' - Azure	149	\$ 1,282.52	\$ 191,095.48
77' - Azure	78	\$ 1,644.14	\$ 128,242.92
4-Plex - Azure	191	\$ 941.61	\$ 179,847.51
52' - Sapphire Cove	75	\$ 1,374.60	\$ 103,095.00
Total FY 2018-2019	493		\$ 602,280.91

On Roll Assessments

Single Family Land Use	Units	Net Assessment	
		Per Unit	Total
52' - Azure	124	\$ 1,282.52	\$ 159,032.48
77' - Azure	93	\$ 1,644.14	\$ 152,905.02
4-Plex - Azure	187	\$ 941.61	\$ 176,081.07
52' - Sapphire Cove	75	\$ 1,374.60	\$ 103,095.00
Total FY 2018-2019	479		\$ 591,113.57

Off Roll Assessments

Single Family Land Use	Units	Net Assessment	
		Per Unit	Total
52' - Azure	25	\$ 1,282.52	\$ 32,063.00
77' - Azure	-15	\$ 1,644.14	\$ (24,662.10)
4-Plex - Azure	4	\$ 941.61	\$ 3,766.44
52' - Sapphire Cove	0	\$ 1,374.60	\$ -
Total FY 2018-2019	14		\$ 11,167.34

Total **\$ 602,280.91**

Fiscal Year 2022-2023 Residential Assessments
--

	2022 Gross	2021 Gross	Increase/Decrease
42' Apt. & TH	\$273.92	\$274.30	-\$0.38
52'	\$365.23	\$365.74	-\$0.51
62'	\$456.53	\$457.17	-\$0.64

EXHIBIT 2

RESOLUTION 2022-1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2022-23 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (the “Board”) a proposed budget for Fiscal Year 2022-23 prior to June 15, 2022, a copy of which is attached hereto and made a part hereof as Exhibit “A”; and

WHEREAS, the Board has considered said proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. That the foregoing whereas clauses are true and correct and incorporated herein as if written into this Section.

SECTION 2. The proposed Budget submitted by the District Manager for Fiscal Year 2022-23 and attached hereto as Exhibit “A” is hereby approved as the basis for conducting a public hearing to adopt said budget.

SECTION 3. A public hearing on said approved budget is hereby declared and set for the following date, hour and location:

DATE:	Monday, August 15, 2022
HOUR:	9:00 a.m.
LOCATION:	8490 Viale Circle Naples, FL 34114

SECTION 4. The District Manager is hereby directed to submit a copy of the proposed budget to Collier County at least sixty (60) days prior to the hearing date set forth above.

SECTION 5. Notice of this public hearing on the budget shall be published in a newspaper of general circulation in the area of the district once a week for two (2) consecutive weeks, except that the first publication shall not be fewer than fifteen (15) days prior to the date of the public hearing. The notice shall further contain a designation of the day, time, and place of the public hearing. Further, in accordance with Section 189.418, Florida Statutes the proposed budget will be posted on the District’s website at least two days prior to budget public hearing. At the time and place designated in the notice, the Board shall hear all objections to the budget as proposed and may make such changes as the board deems necessary.

SECTION 6. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. All Resolutions, sections or parts of sections of any Resolutions or actions of the Board of Supervisors in conflict are hereby repealed to the extent of such conflict.

SECTION 8. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 16th day of May, 2022, by the Board of Supervisors of Hacienda Lakes Community Development District, Collier County, Florida.

Attest:

**HACIENDA LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairman/Vice Chairman

APPENDIX A
Hacienda Lakes Community Development District
PRELIMINARY FY 2022-2023 Budget

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Hacienda Lakes Community Development District
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52' - Sapphire Cove	0	\$ 1,374.60	\$ -
Total FY 2018-2019	14		\$ 11,167.34

Total **\$ 602,280.91**

EXHIBIT 3

HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT
Suite 100, 707 Orchid Drive
Naples, FL 34102

MINUTES OF MEETING

Board of Supervisors Meeting
Monday, January 24, 2022, 9:01 a.m.
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103

Present and constituting a quorum were:

Maritza Aguiar	Board Member
Dwight Nadeau	Board Member
Tom Bothe	Board Member (Arrived at 9:05)
Clifford "Chip" Olson	Board Member
Bob Mulhere	Board Member

Also present were:

Russ Weyer	District Manager, Real Estate Econometrics, Inc.
Greg Urbancic	District Counsel,
	Coleman, Yovanovich & Koester, P.A. (on Phone)
David Torres	Hacienda Lakes of Naples, LLC
Terry Cole	District Engineer, Hole Montes (Arrived at 9:03)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Weyer called the meeting to order and proceeded with the roll call. The members in attendance are as outlined above.

SECOND ORDER OF BUSINESS

Mr. Weyer noted that the Florida Statutes require that there be an opportunity for Public Comment.

There were no public comments.

1 **THIRD ORDER OF BUSINESS**

Organizational Matters

2
3 There were no general district items to be considered.
4

5 **FOURTH ORDER OF BUSINESS**

Administrative Matters

6
7 **A. Approval of Minutes of the August 16, 2021 Public Hearing and Board of**
8 **Supervisors' Meeting**
9

10 There were no changes noted from the Board.
11

12 On MOTION by Mr. Olson and seconded by Ms. Aguiar, with all in favor, the Board of
13 Supervisors of the Hacienda Lakes Community Development District approved the Minutes of the
14 August 16, 2021 Pubic Hearing and Board of Supervisors Meeting.
15

16 **B. Consideration of Taylor Morrison – Esplanade Lakes Turnover**
17

18 Mr. Weyer pointed out that Taylor Morrison sent a letter to the District saying that they
19 would not be making anymore repairs to the lakes where they do not have any building
20 operations underway. Mr. Weyer then turned the discussion over to Mr. Cole. Mr. Cole
21 said this turnover has been on-going for over two years. The last on-site meeting with
22 Taylor Morrison occurred in February 2021 and we agreed to a punch list. They never did
23 anything on the punch list. They never did anything. Then Taylor Morrison sent the letter.
24

25 Mr. Cole then had Napier Sprinkler go by and look at the situation with our inspector and
26 they prepared a proposal to make the final repairs. They are smaller repairs so they are
27 not long linear repairs. The proposal is for approximately \$60,000. Mr. Cole recommends
28 that Taylor Morrison agree to the final punch list and put the money in escrow for the
29 repairs.
30

31 Mr. Weyer asked Mr. Cole if these repairs include extending the pipes in question further
32 out into the lake. He replied yes. Mr. Torres asked if the agreement includes all of the
33 lakes in Esplanade. Mr. Weyer and Mr. Cole replied yes. Mr. Torres said that the
34 agreement would be in the best interest for the CDD.
35

36 Mr. Weyer noted that we want the lakes as close to new as possible so that when the District
37 received the lakes, they won't need repairs for a while. That will allow for the District to
38 begin lake bank maintenance reserves for repairs on down the road.
39

40 Mr. Urbancic said that we can accept the payment and put it in the account and we can
41 record the deed. Mr. Torres said that he will contact Taylor Morrison regarding
42
43

1 On MOTION by Mr. Mulhere and seconded by Mr. Olson, with all in favor, the Board of
2 Supervisors of the Hacienda Lakes Community Development District that the District Manager
3 and the District Legal Counsel are authorized to negotiate with Taylor Morrison in the transfer of
4 the stormwater management lakes with payment by Taylor Morrison of the final estimated
5 improvement cost of around \$60,000 with the understanding that the agreement doesn't have to
6 come back to the Board for consideration.

7
8 **FIFTH ORDER OF BUSINESS**

Business Matters

9
10 **A. Consideration of the Hole Montes Stormwater Needs Analysis Proposal**

11
12 Mr. Urbancic explained that the Florida Legislature passed a bill in July of last year that
13 requires local governments that manage stormwater systems to prepare a stormwater needs
14 analysis showing the existing system and your future capital needs on a five-year basis
15 with the first analysis being submitted by June 30, 2022. They are submitted to the County
16 then they will submit it to the state.

17
18 Mr. Cole said that they need to calculate how many feet of pipe are in the system. The
19 other part is an accounting function looking at the capital and maintenance expenditures
20 going forward.

21
22 Mr. Weyer pointed out that this was not in the budget since the requirement for this study
23 came out after the this year's budget was approved so it wasn't planned for but there is
24 plenty of money in the District coffers to cover this expanse.
25

26 On MOTION by Ms. Aguiar and seconded by Mr. Nadeau, with all in favor except for Mr. Mulhere
27 who recused himself and will file a Form A, the Board of Supervisors of the Hacienda Lakes
28 Community Development District approved the Hole Montes Stormwater Needs Analysis
29 Proposal.

30
31 **B. Ratification of the Grau Auditing Proposal**

32
33 Mr. Weyer pointed out that he had already executed the proposal so that we could begin
34 work in December so the Board would be voting on a ratification of the approved Grau
35 auditing proposal. He said that the proposal is for \$6,800 and that he had budgeted \$6,500
36 but that the total amount billed generally had come in under the proposed amount.

37
38 Mr. Mulhere asked if there should be a performance clause in the proposal. Mr. Weyer
39 asked Mr. Urbancic if other Districts have performance clauses in their proposals. He said
40 that the don't but if they are too busy to perform our business then we need to send out an
41 RFP for other auditing firms to respond.
42

43 On MOTION by Mr. Olson and seconded by Mr. Nadeau, with all in favor, the Board of
44 Supervisors of the Hacienda Lakes Community Development District ratified the Grau auditing
45 proposal.
46

1 **SIXTH ORDER OF BUSINESS**

Budgetary Matters

2
3 **A. Acceptance of the December 2021 Financial Statements**

4
5 Mr. Weyer presented the District's December 2021 Financial Statements. The first here
6 months show that the District's revenues were positive by \$260,000 since the District
7 receives a significant amount of the on-roll assessments from the tax collector in the first
8 three months. Expenses totaled \$73,000 so the net cash flow is \$186,000. The expenses
9 stay pretty consistent so the monthly net cash flow will reverse as revenues decline and
10 expenses continue.

11
12 We have received \$562,000 in assessments for the Series 2014 Bonds and \$481,000 in
13 assessments for the Series 2016 Bonds. Those assessments have already been sent to the
14 Trustee U. S. Bank.

15
16 Budget to actual shows the same financial state as our revenues are heavy in the beginning
17 and the net cash flow continues to dwindle as on-going expenses are realized.

18
19 On MOTION by Mr. Bothe and seconded by Ms. Aguiar, with all in favor, the Board of
20 Supervisors of the Hacienda Lakes Community Development District accepted the District's
21 December 2021 Financial Statements as presented.

22
23
24 **SEVENTH ORDER OF BUSINESS**

Financing Matters

25
26 There were none to be considered at this time.

27
28 **EIGHTH ORDER OF BUSINESS**

Staff Reports

29
30
31 **Manager's Report –**

- 32
33 1. Mr. Weyer reported that he toured the property last week with the maintenance people and
34 noted that we did not have much damage from the tornados that went through the area a
35 week ago Sunday. We're in the winter replanting process. Mr. Weyer asked WLM to
36 obtain a cost for the master irrigation pump for our records.
- 37
38 2. Mr. Weyer asked Mr. Torres to set up a meeting with 7-11 to make sure there is a smooth
39 landscaping transition. We want to make sure that we have a plan for the plants being
40 removed and that we identify the construction ingress and egress areas so there is a
41 transitional plan.
- 42
43 3. Mr. Weyer also reported that the light on the north monument have been fixed. It
44 was the ballast that needed replacing.
- 45
46

1 **Attorney's Report –**

2
3 Mr. Urbancic said there is a bill on virtual meetings to be allowed during states of
4 emergency and another bill that may change the limited waiver of sovereignty from
5 \$200,000-\$300,000 to \$1,000,000 so we may have to adjust our insurance policy
6 accordingly.
7

8 **Engineer's Report –**

9
10 Mr. Cole reported that he and Mr. Weyer discussed our annual cleaning of the snake-
11 infested sable palm culverts and he will be sending out an engineer to inspect and report
12 near the end of March.
13

14 **NINTH ORDER OF BUSINESS**

Supervisors' Requests

15
16 Mr. Bothe read a letter to the Esplanade HOA from Keith Norton in May of last year stating
17 that they intend to complete the work then sent the October letter. Mr. Weyer said that the
18 District staff met with three HOA members regarding the lake turnover to explain the
19 procedure and where the District stood.
20

21 **TENTH ORDER OF BUSINESS**

Public Comments

22
23 There were no public comments.
24
25

26 **ELEVENTH ORDER OF BUSINESS**

Adjournment

27
28
29 On MOTION by Mr. Mulhere and seconded by Mr. Nadeau, with all in favor, the meeting of the
30 Board of Supervisors of the Hacienda Lakes Community Development District was adjourned.
31
32
33
34
35

36 _____
Secretary/Assistant Secretary

Chairperson/Vice-Chairperson

37
38
39
40 _____
41 Print Name

Print Name
42

EXHIBIT 4

Mattice Business Services, Inc.

April 18, 2022

Hacienda Lakes CDD
C/O Real Estate Econometrics, Inc.
Russ Weyer
Suite 100
707 Orchid Drive
Naples, Florida 34102

Dear Russ,

We appreciate the opportunity of providing accounting and bookkeeping consulting services. To ensure a complete understanding between us, this letter will describe the scope and limitations of the services we will provide for you.

What We Will Do:

Services will include the following for Hacienda Lakes CDD:

Monthly Services to include:

- Journal Entries to reflect distributions of funds from the Trust Account
- Review all transactions in General Ledger to assure accuracy and make necessary adjustments
- Reconcile all Trust bank accounts on a monthly basis

Annual Services to include:

- Aid in getting file ready for audit, i.e. journal entries, reconciliations, etc.
- Create Trial Balance by class for audit and fulfill any other audit requests.
- Work with Russ Weyer on year end entries
- Enter Year End Adjusting Journal Entries from Audit
- Enter new fiscal year budget into QuickBooks Online

What We Won't Do

We will make no audit or other verification of the data you submit. We may provide reports that contain portions of financial information; these reports are for internal management use only. We will not provide any financial statements and will not perform any compilation, review or audit of any of the financial information. We do not at any time provide legal services of any type. We have not been requested to discover misrepresentations, fraud, illegal acts, or theft but will make you aware of anything out of the ordinary that we feel needs to be brought to your attention. Therefore, have not included any procedures designed or intended to discover such acts, and you agree we have no responsibility to do so.

When We'll Do It

This engagement will begin July 1, 2022 and as long as this agreement is signed and returned to our office and will continue on an as needed basis or until either party terminates the agreement. This engagement is made on a time-and-materials, best-efforts basis. You further agree that, should you be approached by a person who is or has been an employee or independent contractor of Accounting Staff and Business Services, Inc., beginning with the period described above, you will not offer to nor employ or retain as an independent contractor or agent any such person for a period of 2 years following the termination of this agreement.

Hardware and Software Warranties

During the course of the engagement, we may recommend a purchase and installation of computer or technological hardware, software, communications, or services by your company. Warranties, to the extent they exist, are provided only by the manufacturer/vendor of those computer products.

Services Outside the Scope of this Letter

You may request that we perform additional services at a future date not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope and estimated cost of these additional services. Engagements for additional services will necessitate that we issue a separate engagement letter to reflect the obligations of both parties.

Fees

The monthly fee would be \$750.00 per month.

This fee will be billed monthly due on the first of each month commencing with July 1, 2022 and is due upon receipt.

Any services not outlined above will be billed separately.

Confidentiality

All information seen or heard regarding a client's business or personal information will be kept strictly confidential.

Retainer

No retainer will be required for this engagement.

Approvals

Please date and sign a copy of this letter and return to us to acknowledge your agreement with the terms of this engagement.

Sincerely yours,

Lynn Mattice

Lynn Mattice, President
MATTICE BUSINESS SERVICES, INC.
Lynn@MATTICEBUSINESS.com
www.MATTICEBUSINESS.com

Acknowledged:

Signature and Title

Date

EXHIBIT 5

Hacienda Lakes Community Development District

Cash Flow

October 2021 - April 2022

	Total
Income	
1361001 Interest Revenue	147.98
1363116 Off Roll Assessments	1,838.76
1363118 Excess Commission Refund	10,140.52
1363216 On Roll O&M Assessments	318,018.03
1363218 O&M Assessment Discount	-11,264.56
1363220 O&M On Roll Commission	-6,164.67
Total Income	\$ 312,716.06
Gross Profit	\$ 312,716.06
Expenses	
1100000 Administrative	
1511001 P/R - Board of Supervisors	688.80
1511119 Payroll Service Fee	708.81
1512100 Management Consulting Services	24,500.00
1513014 Website Hosting & Management	1,049.98
1513020 Office Expense	23.08
1513048 District Filing Fee	175.00
1513055 Legal Advertising	255.50
1513060 Assessment Administration Servi	2,703.34
1513075 Accounting Services	3,500.00
1513080 Engineering Services	9,172.75
1513100 Insurance- General Liability	6,127.00
1514010 Legal Services	3,255.00
1549001 Miscellaneous Services	2,079.31
Total 1100000 Administrative	\$ 54,238.57
1160000 Field Operations	
1531010 Electricity - General	8,617.21
1572010 LANDSCAPING & MAINTENANCE	44,655.75
1572013 Irrigation Pump Maintenance	280.00
1572014 Irrigation Repairs	5,248.09
1572015 Mulch Installation	6,000.00
1572016 Plant Replacement	9,158.34
1572018 Tree Trimming	7,750.00
1572030 Lake Maintenance	17,456.53
1572040 Signage	1,990.00
1572042 Holiday Decorations	5,500.00
1572060 Water Use Monitoring	1,925.00
Total 1160000 Field Operations	\$ 108,580.92
Total Expenses	\$ 162,819.49
Net Cash Flow	\$ 149,896.57

Hacienda Lakes Community Development District
Budget vs. Actuals: Budget FYE 9-30-2022 - FY22 P&L Classes
October 2021 - April 2022

1. General Fund

	Actual	Budget	Over/Under Budget
Revenue			
1361001 Interest Revenue	147.98		147.98
1363116 Off Roll Assessments	1,838.76	46,906.44	-45,067.68
1363118 Excess Commission Refund	10,140.52		10,140.52
1363216 On Roll O&M Assessments	318,018.03	173,518.31	144,499.72
1363218 O&M Assessment Discount	-11,264.56		-11,264.56
1363220 O&M On Roll Commission	-6,164.67		-6,164.67
Total Revenue	\$ 312,716.06	\$ 220,424.75	\$ 92,291.31
Expenses			
1100000 Administrative			0.00
1511001 P/R - Board of Supervisors	688.80	3,500.00	-2,811.20
1511115 Payroll Taxes-FICA		624.75	-624.75
1511119 Payroll Service Fee	708.81	392.56	316.25
1512100 Management Consulting Services	24,500.00	24,500.00	0.00
1513000 Miscellaneous Expense		437.50	-437.50
1513014 Website Hosting & Management	1,049.98	1,458.31	-408.33
1513015 Storage		525.00	-525.00
1513020 Office Expense	23.08		23.08
1513040 Regulatory and Permit Fees		102.06	-102.06
1513048 District Filing Fee	175.00		175.00
1513055 Legal Advertising	255.50	1,750.00	-1,494.50
1513060 Assessment Administration Servi	2,703.34	9,333.31	-6,629.97
1513063 Assessment Roll Preparation		2,916.69	-2,916.69
1513070 Auditing Services		3,791.69	-3,791.69
1513075 Accounting Services	3,500.00	3,500.00	0.00
1513080 Engineering Services	9,172.75	5,833.31	3,339.44
1513100 Insurance- General Liability	6,127.00	3,645.81	2,481.19
1514010 Legal Services	3,255.00	5,833.31	-2,578.31
1549001 Miscellaneous Services	2,079.31		2,079.31
Total 1100000 Administrative	\$ 54,238.57	\$ 68,144.30	-\$ 13,905.73
1160000 Field Operations			0.00
1531010 Electricity - General	8,617.21	8,750.00	-132.79
1572010 LANDSCAPING & MAINTENANCE	44,655.75	51,520.00	-6,864.25
1572012 Irrigation Pump Replacement		14,583.31	-14,583.31
1572013 Irrigation Pump Maintenance	280.00	1,750.00	-1,470.00
1572014 Irrigation Repairs	5,248.09	10,500.00	-5,251.91
1572015 Mulch Installation	6,000.00	5,833.31	166.69
1572016 Plant Replacement	9,158.34	14,583.31	-5,424.97
1572017 Sod Replacement		5,833.31	-5,833.31
1572018 Tree Trimming	7,750.00	4,666.69	3,083.31
1572020 Wetland Monitoring		875.00	-875.00
1572030 Lake Maintenance	17,456.53	18,510.31	-1,053.78
1572035 Lake Testing		2,100.00	-2,100.00
1572040 Signage	1,990.00		1,990.00
1572042 Holiday Decorations	5,500.00	3,500.00	2,000.00
1572044 Pressure Cleaning		875.00	-875.00
1572050 Street Sweeping		350.00	-350.00
1572060 Water Use Monitoring	1,925.00	1,925.00	0.00
1572065 SFWMD ERP Annual Report		875.00	-875.00
1572070 Fountain Maintenance		875.00	-875.00
1572080 Sable Palm Culvert Cleaning		4,375.00	-4,375.00
Total 1160000 Field Operations	\$ 108,580.92	\$ 152,280.24	-\$ 43,699.32
Total Expenses	\$ 162,819.49	\$ 220,424.54	-\$ 57,605.05
Net Cash Flow	\$ 149,896.57	\$ 0.21	\$ 149,896.36

Hacienda Lakes Community Development District

Balance Sheet

As of April 30, 2022

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
1101000 Cash Checking 0672	339,314.18
2151000 Revenue Trust Acct 1003-Series 2014	1,146,414.92
2151001 Interest Trust Fund 1000-Series 2014	0.00
2151004 Reserve Trust Fund 1007 Series 2014	411,796.88
2151006 Assmnt Prepayment 1006 - Series 2014	106,429.88
4151000 Revenue TrustAcct 3000-Series 2016	825,309.76
4151001 Interest Trust 3003 Fund-Series 2016	4,200.09
4151004 Reserve Trust Fund 3005 Series 2016	603,221.88
4151007 Assmnt Prepayment 3006 Series 2016	19,039.50
8151030 DS2014 Construction Trust Fund	15.01
8151050 DS2016 3001 Construction Trust Fund	3,045.14
Total Bank Accounts	<u>\$ 3,458,787.24</u>
Other Current Assets	
1156100 Utility Deposits	3,185.00
Total Other Current Assets	<u>\$ 3,185.00</u>
Total Current Assets	<u>\$ 3,461,972.24</u>
Fixed Assets	
9164900 Infrastructure	3,097,082.14
9164901 Roads	-3,097,082.14
Total Fixed Assets	<u>\$ 0.00</u>
TOTAL ASSETS	<u>\$ 3,461,972.24</u>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1202000 Accounts Payable	433,567.49
Total Accounts Payable	<u>\$ 433,567.49</u>
Other Current Liabilities	
Due to/from Accounts	-0.01
Total Due to/from Accounts	<u>\$ 0.06</u>
Total Other Current Liabilities	<u>\$ 0.06</u>
Total Current Liabilities	<u>\$ 433,567.55</u>
Total Liabilities	<u>\$ 433,567.55</u>
Equity	
120000 Retained Earnings	4,296.71
1271000 Fund Balance- Unreserved	123,617.00
2271000 DS Fund Balance Unreserved	999,764.00
4271000 2016 DS Fund Balance Unreserved	826,535.00
8271000 Fund Balance Unreserved	3,030.00
Net Income	1,071,161.98
Total Equity	<u>\$ 3,028,404.69</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 3,461,972.24</u>

EXHIBIT 6



Jennifer J. Edwards Supervisor of Elections

April 15, 2022

Mr. Russ Weyer
Hacienda Lakes CDD
707 Orchid Drive Suite 100
Naples, FL 34102

Dear Mr. Weyer,

In compliance with 190.06 of the Florida Statutes, this letter is to inform you that the official records of the Collier County Supervisor of Election indicate 1173 active registered voters residing in the Hacienda Lakes CDD as of April 15, 2022.

Should you have any question regarding election services for this district please feel free to contact our office.

Sincerely,

David B Carpenter
Qualifying Officer
Collier County Supervisor of Elections
(239) 252-8501
Dave.Carpenter@colliervotes.gov

